Support • Information • SEN • Contacts • Help & Advice
Parent Partnership

Time limits for Statutory Assessment

LA receive request for assessment from school, parent or another agency

Week 1 — LA issue notice of consideration to assess to parents, Educational Psychology Service, Social & Health Services

Parents have 28 days to comment

Week 6 — LA make decision to assess, or not, and write to parents

LA agree to assess

LA refuse to assess
Parents can appeal to Tribunal within 2 months

(Advice collecting period)
(Parents write their contribution)

Week 12 — Parents and others submit their reports and evidence

Week 16 — LA make a decision whether or not to make a Statement

LA decide not to make a Statement, & may issue a Note in Lieu

Parents appeal to Tribunal within 2 months

LA decide to make a Statement

Week 18 — LA issue proposed Statement

Parents discuss Statement
Have meetings with LA

Week 26 — LA issue final Statement

If parents not happy with Statement. Appeal to Tribunal within 2 months

Within 12 months Statement is reviewed

LA = Local Authority

May 2007